



<b>Job Title:</b>	<b>Assembly Technician</b>	<b>Job Category:</b>	NE Specialist
<b>Department/Group:</b>	Production	<b>Job Code/ Req#:</b>	NA
<b>Location:</b>	Newburyport, MA	<b>Travel Required:</b>	NA
<b>Level/Salary Range:</b>	Operations Specialist \$12-\$14/hr	<b>Position Type:</b>	Contract-to-Hire
<b>HR Contact:</b>	NA	<b>Date posted:</b>	July 1, 2015
<b>Will Train Applicant:</b>	Yes	<b>Posting Expires:</b>	July 31, 2015
<b>Applications Accepted By:</b>			
<b>FAX OR E-MAIL:</b> 617-516-1611 or <a href="mailto:tina@visible-good.com">tina@visible-good.com</a> Subject Line: <b>Attention:</b> Visible Good Recruiting		<b>MAIL:</b> <b>HIRING MANAGER</b> Visible Good 5 Perkins Way #8 Newburyport MA 01950	
<b>Job Description</b>			
<b>ROLE AND RESPONSIBILITIES</b>  Activities would include: material handling, loading & off-loading trucks; Visual quality inspection of materials and sub-assemblies; gluing and clamping large format, light weight panels; "nuts & bolts" type assembly; occasional painting, cleaning and assembly shop maintenance. Some use of power tools typical of carpentry or cabinet making shops is required.  Use of tools: Familiarity with all basic carpentry & mechanics tools is a must. Some use of power tools (table saw, chop saw, drill & drill press, router, etc.) required*Tools provided by company  Part-Time or Full-Time hours available. Flexibility to ramp up hours in response to demand as needed			
<b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b> <ul style="list-style-type: none"> <li>• 1-2 years' experience in manufacturing/assembly industry</li> <li>• Familiarity with setup and operation of CNC panel cutters &amp; other basic assembly equipment preferred.</li> </ul>			
<b>PREFERRED ATTRIBUTES:</b> <ul style="list-style-type: none"> <li>• Self-starter with strong attention to detail &amp; product quality, creative problem solving &amp; thinking, flexibility &amp; willingness to work on a variety of tasks</li> <li>• Willingness to ask questions when tasks are unfamiliar or if instructions are not clear</li> </ul>			
<b>WHO WE ARE:</b> <a href="http://VISIBLE-GOOD.COM">VISIBLE-GOOD.COM</a> Visible Good designs and produces shelters for humanitarian assistance and disaster relief. Our RDM shelter kits offer a building system which can be assembled by two persons in about an hour with no tools or hardware. For institutions, NGO's and corporations involved in remote location operations or crisis response, a single building system that offers multiple configurations with ease of assembly is of real, practical value. At our production facility in Newburyport, MA, we focus on assembling shelter kits with an eye to quality and detail.			
<b>Reviewed By:</b>	NA	<b>Date:</b>	NA